

## Explanation of variances – pro forma

Name of smaller authority: **Chiddingly Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	58,284	62,929					
2 Precept or Rates and Levies	32,447	38,138	5,691	17.54%	YES		When setting the precept request for 2018-2019 the parish council considered the previous years total expenditure and all requested grants at their full amount. The parish council also considered the precept amounts and expenditure between 2011 and 2017. Between 2012 and 2017 the parish council did not request an increase in their precept - not even an inflationary related increase. However, the parish council expenditure (including grants paid out by the parish council) was increasing during this time. Whilst 17% may seem a large increase, because our precept is a relatively small amount, it gave an increase of £5,691. This rise of £5,691 equated to 98 pence per household per month for Chiddingly Parish area.
3 Total Other Receipts	1,133	19,168	18,035	1591.79%	YES		The parish council received £17,599.78 in October 2018 as Community Infrastructure Levy (CIL), which was not received during the previous financial year. £305 as 50% match funding for fingerpost repairs. £200 donation from Weald Cycle Race as we allowed them to use the field for parking. £676.90 VAT refund. This totals £18,781.68 and covers the difference between the two financial years
4 Staff Costs	15,976	16,209	233	1.46%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	12,960	16,098	3,138	24.21%	YES		
7 Balances Carried Forward	62,928	87,928			YES	<b>VARIANCE EXPLANATION NOT REQUIRED</b>	The parish council have the following amounts in ear marked reserves: 1) Gratuity £462. 2) Elections £4,698 3) Special projects £30,70.55 4) Village Hall grant £4,000 (towards costs of refurbishing the village hall) Special projects: the parish council originally saved funds to make a car parking area on the Jubilee Field, however, the parish council then reconsidered this project. There was then a request from parishioners for a skate park to be installed, however, this did not get sufficient backing. At present there is no new project being considered, however, we are about to have a change of council with new councillors bringing new ideas forward, for the expenditure of these funds. At the beginning of the new financial year the Clerk will be creating a new EMR for the CIL funds received (£17,599)
8 Total Cash and Short Term Investments						<b>VARIANCE EXPLANATION NOT REQUIRED</b>	
9 Total Fixed Assets plus Other Long Term Investments and			0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable