

Chiddingly Parish Council

www.chiddingly.gov.uk

Chairman

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6th April 2021

Members of Chiddingly Parish Council are summoned to a 'virtual' **Parish Council Meeting** to be held via 'Zoom' on **13th April 2021** commencing at 1930 hours.

The public have a right and are welcome to attend the online meeting, it will be held via Zoom conferencing, please follow the link below to join:

Meeting Link: <https://zoom.us/j/96722880989?pwd=NUk1bHpUYlpQOW96dII0SENmenVpUT09>

Meeting ID: 967 2288 0989

Passcode: 558231

If any members of the public have a comment or query regarding the agenda if possible, please email the clerk prior to the meeting.

The agenda for this meeting is a reduced agenda due to the current situation and includes mandatory items together with items considered important to the parish. This meeting will be recorded for the use of the Clerk to produce the minutes of the meeting, the recording will be destroyed once the minutes are declared and signed as a true record.

Signed: **Julie O'Donnell** Clerk to Chiddingly Parish Council.

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting and ask if any member of public present has any objections to being filmed by a third party.
2. Apologies and reasons for absence
3. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
4. Minutes of 9th March 2021 Parish Council Meeting to be agreed and signed as a true record.

The meeting is then suspended for 10 minutes, if required, for the Public to express a view or ask a question about any item on the following agenda.

This meeting is being held under the provisions made on the 4 April 2020, when the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

5. Clerk and Councillor reports arising from the minutes 9th March 2021 not covered elsewhere in the agenda:
6. Councillor Reports:
 - 6.1. Cllr Draper (WDC).
 - 6.2. Cllr Nick Bennett (ESCC) – report previously circulated
7. Correspondence:

SSALC update - The Board of ESALC have appointed Trevor Leggo CEO to work the equivalent of two days each week and be available to deal with guidance and advice in response to issues we might have on behalf of the Council. The new email address will be trevor.leggo@esalc.co.uk

Should we wish to commission new councillor or chairmanship training for a whole council, this will be delivered by Trevor Leggo. Training in general will continue, the exact details to be filled in as soon as possible but including New Clerks training, Planning briefings and plans to access a range of other courses as previously.

A more formal newsletter is in planning at present and will give more details soon.
8. Tree Warden Report – Andy Barnes to update the council (report previously circulated)
9. Jubilee Field rewilding project – Cllr Marchant to update.
10. Jubilee Fields play park check – Cllr Newham to report any issues.
11. Parish Council meetings after the 7th May 2021. The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 is in place until May 7th 2021. The legislation gives the power to conduct remote meetings. The Government have confirmed that this legislation will not be extended past this date.
 - 11.1 To discuss and agree a temporary plan for holding parish council meetings. A scheme of delegation would need to be approved if face to face meetings are postponed.

Scheme of delegation –

For the period that meetings of Chiddingly parish council remain postponed, the Chairman will propose any motion to Councillors by email. At the same time, he will also propose a set period (such as two or three days) for Councillors to revert expressing their agreement or otherwise to the motion. A decision will be deemed to have been reached based on the majority of responses in the same manner as done under the Council's standing orders for actual meetings.

The above procedure will also apply to decisions of a financial nature. Once a decision is agreed to make a payment, the relevant cheque will be signed by the authorised signatories in the usual way.
 - 11.2 To consider moving the date of the Annual Parish Council meeting forward to before the 7th May to ensure the statutory duties are fulfilled. The clerk has suggested Tuesday 4th May 2021.
12. Spring clean 2021 - Great British Spring Clean national event, organised by Keep Britain Tidy, is scheduled to happen between the 28th May and 13th June <https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean> Their website includes information and advice about organising an event, including Covid-19 guidance.

To appoint a Cllr to co-ordinate this years' Spring Clean and set a date for the event.
13. Policy review – To agree a review period for all parish council policies.

The clerk has suggested that the policies are reviewed biennially unless there are any model or legislative changes. The exceptions would be Standing Orders, Financial Regulations, Risk Assessment, and the Fixed Asset Register which would continue to be reviewed annually.
14. Weald Challenge Trail Races - Sunday 14th June 2020 – update from Cllr Newham
15. Car park fencing – update from Cllr Newham

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16. Highways – Update from Cllr Allan
17. Donation of Peace sculpture – update from Cllr Tolhurst

18. Financial Matters

Until the financial year end procedures are completed, any payments for the new financial year cannot be input into RBS, so there will be an excel document of payments, and not an RBS payment report.

- 18.1. To approve the Bank reconciliations for March 2021.
18.2. To approve and authorise accounts payable for April 2021 (as detailed on the payment list).
18.3. To acknowledge the RBS reports circulated by the Clerk – Summary Receipts and Payments and Cash and Investment Reconciliation.
18.4. To review and approve the Fixed Asset Register as of 31st March 2021
18.5. To acknowledge receipt of the pension contribution changes letter for employer and employee contributions
19. Wealden District Council invite Chiddingly Parish Council to act as a consultee on planning applications. Wealden District Council have deadlines to meet when determining planning applications, and therefore set deadlines for when the parish council needs to respond by. On occasions this deadline falls before the next planning meeting, and so the following applications need to be considered by the parish councillors at the parish council meeting.
- 19.1.
Application: [WD/2021/0415/F](#)
Location: Carewell House, Chalvington Road, Golden Cross, Hailsham BN27 3SS
Description: New timber barn for housing dog kennels
- 19.2 Application: [WD/2021/0459/F](#)
Location: Carrbrook Farmhouse, Stonehill, CHIDDINGLY, BN8 6HQ
Description: Two-storey side extension to farmhouse and change of use of land to domestic to allow extension of residential curtilage
- 19.3. Application: [WD/2021/0517/F](#)
Location: Barn Farm, Highlands Lane, CHIDDINGLY, BN8 6HE
Description: Proposed extension to agricultural barn and use for one month of the year for storage and distribution of processed turkey meat.

- *The next virtual planning meeting Tuesday 27th April 2021 at 7.30p.m via Zoom conferencing.*