

Chiddingly Parish Council
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18th April 2018

Minutes of Chiddingly Parish Council meeting held on 17th April 2018 at 1930 hours in Chiddingly Village Hall.

Present: Cllr Goss (Chairman), Cllr Tolhurst, Cllr O'Hare, Cllr C Marchant, Cllr Luke, Cllr Richards and ESCC Cllr Bennett.

One member of the public was also present at the start of this meeting.

1. Apologies and Reasons for absence.

Apologies were received from Cllr Strong, Cllr Newham, Cllr B Marchant and WDC Cllr Watts.

2. The Chairman invited Councillors to declare any interest they may have in the following agenda items.

Cllr Goss declared a personal interest in respect of item 16 on this agenda as he is Chairman of the Community Land Trust Steering Group.

3. Minutes of 20th March 2018 Parish Council Meeting to be agreed and signed as a true record.

The minutes were agreed and signed as a true record.

The meeting was suspended at 1933 hours for one member of the public to speak: one parishioner asked if there had been any additional bids for the old Jubilee Field gates.

The Clerk advised that there had been no other bids.

The meeting reconvened at 1935 hours

4. Clerk and Councillor reports arising from the minutes of 20th March 2018 not covered elsewhere in the agenda:

There were no reports.

5. Councillor Reports:

5.1. Cllr Watts (WDC) – not present at this meeting. Cllr Goss advised those present at the meeting that Cllr Watts was looking at a planning application that had been submitted TO WDC for a very long time without any decision being made.

5.2. Cllr Nick Bennett (ESCC): Not present at this meeting. Cllr Goss advised those present at this meeting that Highways had raised an issue about the bench outside the Six Bells Public House. Cllr Bennett has investigated this and provided a map showing the highways boundary.

6. Correspondence: No items for discussion at this meeting.

7. Jubilee Field and verge

7.1 Sale of the old Jubilee Field gates – Cllr Goss. Two bids received from a parishioner £19.42 and £24. **Resolved:** the parish council accepted the bid of £24. The parishioner will collect the gates from A F Metal Fabrications. **Action:** clerk to email parishioner to request for the cheque (£24) made to Chiddingly Parish Council. Clerk to email A F Metal Fabrications to advise re collection by the parishioner.

7.2 Polite notice re verge parking– Cllr B Marchant – not present at this meeting.

7.3 Bollards for the verge – Cllr Newham. Cllr Newham kindly priced up for wooden posts at 400mm above ground (400mm below ground) would be approximately £250 including reflectors. Cllr Strong wondered if they should be put in at 600mm deep, and if so this would cost approximately an additional £80 in materials. Vince Fisher provided an estimate of approximately £250 to install the posts, depending upon time it took to install. It was also suggested that maybe the school would like to contribute towards the costs as most of the damage could have been caused by parents parking there during school drop off/pick up.

Resolved: the parish council reached a unanimous decision to vote for the taller posts to be installed 600mm below ground. **Action:** clerk to advise Cllr Newham of this decision and thank him for his time and assistance with the wooden posts, and for Cllr Newham to liaise with Vince Fisher for the installation. **Action:** Cllr Goss to approach the school about contributing to the costs?

Cllr Luke advised that along with Cllr B Marchant they would like to install some bulbs on this area.

Cllr Goss advised it maybe that we need to do some work to re-even the surface, so it would be better to wait at this time but would be a great idea for the future.

8. Jubilee Play Park – Cllr Luke – no new issues to report.

9 Councillor Reports:

9.1 **Village Shop** – this is taking place this coming Saturday – and Cllr Goss is attending on behalf of Cllr O'Hare

9.2 **Saturday Morning Market:** Cllr Tolhurst advised that a parishioner made him aware of an issue at the Head Start at Oakfields. A resident managed to escape from Head Start and entered a property in Nash Street and drove their grab load vehicle across land and was later arrested. Cllr Tolhurst suggested that it maybe worth inviting the management of Head Start to come to speak at a parish council meeting, to explain what activities take place there, and what security arrangements are in place, numbers of students/staff etc. **Action:** Cllr Goss will write to them.

Cllr C Marchant is due to attend the Saturday morning market on 5th May 2018.

Cllr Tolhurst cannot attend the August market, Cllr O'Hare will attend in his place.

10. Footpaths - Cllr Luke has a couple of new issues to report – she will call ESCC Rights of Way team tomorrow.

11. Highways – Cllr Newham has made apologies for his absence at this meeting.

11.1 The SLR meeting will take place 20th April 2018, with a variety of issues being raised on the agenda. **Action:** Cllr Newham to report back at the May parish council meeting.

12. Financial Matters – Clerk

12.1 To approve the Bank reconciliations for March 2018. **Resolved:** the parish council unanimously agreed to approve the bank reconciliations for March 2018, which were signed by Cllr Goss.

12.2 To approve and authorise accounts payable (as detailed on the payment list). **Resolved:** the parish council unanimously agreed to approve payments of cheques numbered 102214 to 102220 totalling £2175.33 + VAT.

12.3 New Barclays account for CLT – **Resolved:** The parish clerk advised those present at the meeting that the new Barclays account named ‘Chiddingly Parish Council – CLT’ has been opened successfully. Cllr Goss thanked the parish council for doing this on the CLT behalf.

12.4 Statement of internal controls – as circulated by email to the parish council. **Resolved:** All members of Chiddingly Parish Council, present at this meeting, acknowledged their responsibility for ensuring that there is a sound system of internal control.

13 Chiddingly Parish Council Annual Assembly.

13.1 Topics for discussion

13.2 Wording for the annual assembly posters

13.3 Catering arrangements for the annual assembly

- Someone from the CLT steering group will be making a short presentation.
- A representative from the Community Orchard will be making a short presentation too.
- Other topics suggested was to invite Cllr Bennett to talk about Highways – **Action:** Cllr Goss to invite Cllr Bennett to attend.
- Another suggestion was to advise parishioners about the planned works for the verge opposite the school. **Action:** Cllr Goss will ask Cllr Newham if he would like to give a brief update on the current plans.
- Cllr O’Hare suggested inviting the Head Teacher of the primary school. **Action:** Cllr Goss will make this invitation.
- Cllr Goss will invite Tony Penrose to speak about the current Willets Farms proposals.
- Cllr Goss will speak about the parish council costs and precept amount.
- Refreshments: Cllr Goss will ask the Village Shop to provide refreshments.
- Clerk will purchase soft drinks, 12 x red wine and 12 x white wine.
- Cllr O’Hare will arrange the beers from Gun Brewery.
- Clerk to provide pencils, papers, comments slip, copies of ESCC Cllr Bennetts report.
Action: Cllr Goss will advise wording for posters, and Clerk will order these.

14 Bus Shelters – To consider works required and quote from Tony Mills - Cllr Goss. Golden Cross Hailsham bound £140 for repairs and refurbishment works. **Resolved:** the parish council agreed unanimously to approve these works. **Action:** Cllr Goss to advise Tony Mills of this decision.

15 Litter bin – Burgh Hill Road opposite the Antiques Shop. This litter bin disappeared! It originally had been pushed down the ditch. WDC were requested to put it back in its position. But it was broken so they removed. They advised that they would not replace it

as there is a litter bin nearby at the bus stop. WDC have arranged for a team to litter pick at this location. Situation will be monitored.

16 Community Land Trust – an update from Cllr Goss: At the last CLT meeting they had a good discussion about rent/equity share, general feeling was in favour of 100% rental or some with equity share. The CLT always knew the free help we would get from AiRS would stop and would have to go to paid consultancy at some point. Have received a draft contract from them, looking at £2500 per property, so potentially more than £15,000. CLT are in discussion with AiRS on this. Planning to do a leaflet drop to all properties in the parish at the beginning of May, introducing the CLT and start working on a membership.

17 Planning applications for consideration, due to the deadline set by Wealden District Council:

Application: [WD/2017/2890/FR](#)

Location: Carewell House, Chalvington Road, Golden Cross, Chiddingly, BN27 3SS.

Description: Amended application to include business use. Change of use of paddock to residential curtilage. Erection of building for business use as a beauty salon and associated crossover to existing access.

Chiddingly Parish Council response to Wealden District Council: the parish council reiterated their comments as when previously consulted on this application: and reached a unanimous decision to object to this application. However, should WDC approve this application then would request for a condition for this ancillary building to be legally tied to the main dwelling, so it could not be sold off separately.

18 Any items for inclusion on next month's agenda:

- End of year accounts to be agreed and the Annual Return to be signed by the Chairman.
- Review of parish council policies and adoption of the new standing orders as recommended by NALC.
- Election of the Chairman of Chiddingly Parish Council.
- Election of Vice Chairman of Chiddingly Parish Council.
- Election of Chairman of Planning
- To receive the Declaration of Acceptance of Office from the incoming Chairman.
- To receive the declarations of acceptance of office from all incoming members.
- Finalise arrangements for the Annual Assembly.

- *The planning meeting will take place on 24th April 2018 at 7.30 p.m. in The Village Hall, Chiddingly.*
- *The annual parish council meeting and planning meeting will take place on 15th May 2018 at 7.30 p.m. in The Village Hall, Chiddingly.*
- *The Annual Assembly will take place on 22nd May 2018*