

CANCELLED

Chiddingly Parish Council EXTRAORDINARY MEETING

www.chiddingly.gov.uk

Chairman

Julian Richards
Cherry Trees
Nash Street
Chiddingly
East Sussex

Clerk

Julie O'Donnell
Springwood
Back Lane
Cross in Hand
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18th March 2020

Members of Chiddingly Parish Council are summoned to the **Parish Council Meeting** to be held on 24th **March 2020** commencing at 1930 hours in Chiddingly Village Hall. This is due to the current Covid19 situation.

Signed: **Julie O'Donnell** Clerk to Chiddingly Parish Council.

AGENDA

1. The meeting will be conducted in accordance with Government guidelines on social distancing

2. Scheme of Delegation:

For the period that meetings of Chiddingly parish Council remain postponed, the Chairman will propose any motion to Councillors by email. At the same time he will also propose a set period (such as two or three days) for Councillors to revert expressing their agreement or otherwise to the motion. A decision will be deemed to have been reached on the basis of the majority of responses in the same manner as done under the Council's standing orders for actual meetings.

The above procedure will also apply to decisions of financial nature. Once a decision is agreed to make a payment, the relevant cheque will be signed by the authorised signatories in the usual way.

3. Financial Matters

3.1 To approve the Bank reconciliations for February 2020.

3.2 To approve and authorise accounts payable (as detailed on the payment list).

3.3 To receive the RBS reports; Cash and Investment reconciliation and summary receipts and payments.

4 Future meetings

4.1 Proposing that all future meetings are postponed until further notice

5 Cheque signatories

5.1 Approving more people to become cheque signatories in the event of the current ones having to "self-isolate" or become ill.