

## Chiddingly Parish Council

[www.chiddingly.gov.uk](http://www.chiddingly.gov.uk)

### Chairman

Mike Goss  
1 Thunders Hill Cottages  
Nash Street  
Chiddingly  
East Sussex BN27 4AE  
Tel: 01825 872016  
e-mail: [mike.goss@citta.co.uk](mailto:mike.goss@citta.co.uk)

### Clerk

Claudine Feltham  
1 West View  
High Street  
Horam  
TN21 0EZ  
Tel: 01435 810439 (home)  
e-mail: [clerk@chiddingly.gov.uk](mailto:clerk@chiddingly.gov.uk)

8<sup>th</sup> May 2018

Members of Chiddingly Parish Council are summoned to the **Annual Parish Council Meeting** to be held on **15<sup>th</sup> May 2018** commencing at 1930 hours in Chiddingly Village Hall.

Signed: *Claudine Feltham* Clerk to Chiddingly Parish Council.

### AGENDA

1. The Election of the Chairman of Chiddingly Parish Council.
2. Election of Vice Chairman of Chiddingly Parish Council.
3. Election of Planning Committee Chairman
4. Receive the Declaration of Acceptance of Office from the incoming Parish Council Chairman
5. Receive the declarations of acceptance of office from all incoming members.
6. Apologies and reasons for absence.
7. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
8. Minutes of 17<sup>th</sup> April 2018 Parish Council Meeting to be agreed and signed as a true record.

*The meeting is then suspended for 10 minutes, if required, for the Public to express a view or ask a question about any item on the following agenda.*

9. Clerk and Councillor reports arising from the minutes of 17<sup>th</sup> April 2018 not covered elsewhere in the agenda:

#### 10. Councillor Reports:

- 10.1. Cllr David Watts (WDC).
- 10.2. Cllr Nick Bennett (ESCC)

#### 11. Correspondence:

11.1 Sussex Rural Crime Survey: Sussex Police and the Sussex Police & Crime Commissioner are inviting residents to complete the 2018 National Rural Crime Survey. It has been three years since the first National Rural Crime Survey asked the public for their views on matters relating to rural crime. Sussex Police and Crime Commissioner Katy Bourne said: "It's vital that the voice of rural communities is heard by those who can make a difference – from the Police to Government. I urge residents to take part in the survey and help us build a clear picture of crime and anti-social behaviour in rural Sussex and to understand the impact it has where you

live or work.” The survey is open for submissions until Sunday 10 June 2018:  
<http://www.nationalruralcrimenetwork.net/research/internal/2018survey/>.

## **12. Jubilee Field and verge**

12.1 Bollards for the verge – update from Cllr Newham

**13. Jubilee Play Park** – any new issues to report? Cllr Luke

**14. Jubilee Garden** – bench around the oak tree – Cllr Goss

## **15 Councillor Reports:**

15.1 **Village Shop** – update from Cllr O’Hare

15.2 **Saturday Morning Market** – update from Cllr C Marchant. Cllr Goss is due to attend 2<sup>nd</sup> June 2018. i

**16. Footpaths** - Any new issues to report? – Cllr Luke

**17. Highways** – Cllr Newham

**18.1** Update from the SLR meeting – Cllr Newham.

**19. Financial Matters** – Clerk

19.1 To approve the Bank reconciliations for April 2018.

19.2 To approve and authorise accounts payable (as detailed on the payment list).

## **20 Annual Governance Statement.**

20.1 To review the effectiveness of the system of internal control and prepare the annual governance statement.

20.2 Resolve that full parish council approve the Annual Governance Statement.

20.3 For the Chairman to sign the Annual Governance Statement.

## **21 Annual Accounting Statements.**

21.1 For full parish council to consider the Accounting Statements

21.2 Resolve that full parish council approve the Accounting Statements

21.3 For the Chairman to sign the annual Accounting Statements

**22** Review of parish council policies and adoption of the new standing orders as recommended by NALC.

**23** Chiddingly Parish Council Annual Assembly – to finalise arrangements for next weeks annual assembly

**24** Community Land Trust – an update from Cllr Goss

**25** Roles and responsibilities. To resolve the following positions:

25.1 Chair of the Planning Committee.

25.2 Vice Chair of the Planning Committee.

25.3 Councillors for the Planning Committee.

25.3 Representative for Parish Planning Panel.

25.4 Councillors for the Finance Working Party.

25.5 Resolve which members will have areas of special responsibility. The current areas are:

- Jubilee Field - Ray Strong, Hilary Luke, Beryl Marchant
- Footpaths & Bridleways - Hilary Luke & Cliff Marchant
- Highways - Steve Newham
- Village Hall Committee - Patrick O’Hare
- Lachelle Link - Mike Goss
- Parish Church/PCC - Patrick O’Hare
- Village Car Park & Recycling Centre - Hilary Luke
- Emergency Planning - Steve Tolhurst & Rod McDermott

- Tree Warden - Andy Barnes
  - Jubilee Garden - Hilary Luke
  - Neighbourhood Watch - Mike Goss
  - Police - Julian Richards
  - Veolia - Julian Richards
- 26** Resolve to (usually) hold the Parish Council meeting on the third Tuesday of the month and the Planning Committee Meeting on the fourth Tuesday of the month.
- 27** Request from Chiddingly Festival to use the Village Hall – 25<sup>th</sup> September 2018.
- 28** Any items for inclusion on next month's agenda:  
Internal audit update

***The May 2018 planning meeting will follow on from the end of this parish council meeting.***

- *The Annual Assembly will take place on 22<sup>nd</sup> May 2018 in Chiddingly Village Hall. Doors open from 7.00 p.m. and start at 7.30 p.m.*
- *The next parish council meeting will take place on 19<sup>th</sup> June 2018 in Chiddingly Village Hall at 7.30 p.m.*
- *The next planning meeting will take place on 26<sup>th</sup> June 2018 in Chiddingly Village Hall at 7.30 p.m.*