

Chiddingly Parish Council

www.chiddingly.gov.uk

Chairman

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12th May 2020

Members of Chiddingly Parish Council are summoned to a 'virtual' **Annual Parish Council Meeting** to be held via 'Zoom' on **19th May 2020** commencing at 1930 hours.

The public have a right and are welcome to attend the online meeting, it will be held via Zoom conferencing, please follow the link below to join:

Meeting Link: <https://zoom.us/j/99395746359?pwd=MIR3dENxMjNydTINbHR0Uy9mU2NEUT09>

Or please use the following details to attend

Meeting ID: 993 9574 6359

Password: 596547

If any members of the public have a comment or query regarding the agenda if possible please email the clerk prior to the meeting.

The agenda for this meeting is a reduced agenda due to the current situation and includes mandatory items together with items considered important to the parish. This meeting will be recorded for the use of the Clerk to produce the minutes of the meeting, the recording will be destroyed once the minutes are declared and signed as a true record.

The Chairman has met with Mrs Shirley Strong to offer condolences on Ray's sad passing on behalf of the council. Ray was a well-liked and respected council member and will be sorely missed.

Signed: **Julie O'Donnell** Clerk to Chiddingly Parish Council.

AGENDA

1. The Election of the Chairman of Chiddingly Parish Council.
2. Election of Vice Chairman of Chiddingly Parish Council.
3. Election of Planning Committee Chairman
4. Election of Vice Chairman of the Planning Committee
5. Apologies and reasons for absence.

This meeting is being held under the provisions made on the 4 April 2020, when the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

6. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.

The meeting will then be suspended for up to ten minutes to allow members of the public to express a view or ask a question on relevant matters on the following agenda, they are then welcome to stay online and observe the rest of the meeting.

7. Councillor Reports

- 7.1. Cllr Geoffrey Draper (WDC)

- 7.2. Cllr Nick Bennett (ESCC)

8. Correspondence:

9. L03-20 | THE LOCAL GOVERNMENT AND POLICE AND CRIME COMMISSIONER (CORONAVIRUS) (POSTPONEMENT OF ELECTIONS AND REFERENDUMS) (ENGLAND AND WALES) REGULATIONS 2020.

- 9.1. A Notice of Vacancy has been issued by Wealden District Council. If less than 10 electors contact WDC and request an election the council's Co-option policy will take effect, if requested, as soon as is practicable.

- 9.2. To confirm current council members and duties remain the same until the next election is held on 6th May 2021.

10. Financial Matters

Due to the current Covid 19 situation, the end of year audit has been delayed. Until this process is complete, we are unable to provide RBS reports for the current financial year.

Until the financial year end procedures are completed, any payments for the new financial year cannot be input to RBS, so there will be a Word document of payments, and not an RBS payment report

- 10.1. To approve and authorise accounts payable (as detailed on the Word document payment list)

11. Parish council policies to review and approve the following policies/documents, these policies have been approved and adopted by the Council for the last year without any changes:

- Publication of documents
- Recording of Public Meetings
- Co-option policy
- Code of Conduct
- Procedures regarding gifts and hospitality
- Response to consultation requests
- Document Retention policy
- Fixed asset Register
- FOI request Template
- FOI requests
- GDPR policy
- General Data Protection Regulations
- Grants Policy
- Media Policy
- Model Standing Orders
- Financial Regulations - updated
- Risk Assessment
- Statement of Internal Controls

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11.1. To adopt the updates from NALC to the Financial Regulations Policy

12. Consideration of using CIL funds to replace village car park fencing – Cllr Newham

13. Exercise equipment – update from Cllr Newham

14. To agree the cost of the annual play park maintenance inspection £68.50 plus VAT

15. Items that are under consideration by the council

- Stream Mill bridge
- Capital projects expenditure – Electric car charging point
- Speedwatch
- Mobile Phone Mast
- Tree planting
- Lighting at entrance to the village car park
- Village shop committee and Parish council liaison
- Potholes at the entrance to the village car park – to consider a more permanent repair and obtain quotes for this work to be carried out during the drier weather
- Maintenance of Bus shelters
- Saturday market – postponed
- Play park entrance –
- Spring Clean – postponed until further notice
- Funds for Chiddingly Primary school outside area match funding
- Placement of Jose bench – Members of MOSAG and the Community Orchard are dealing with this.

16. Any items for inclusion on next month's agenda:

- Village Hall grant - to discuss whether the council agree surplus money granted for the toilet refurbishments at the village hall can be diverted to the Hall's maintenance fund.

The next virtual parish council meeting will take place on Tuesday 16th June 2020 at 7.30p.m.via Zoom conferencing.