

Chiddingly Parish Council

www.chiddingly.gov.uk

Chairman

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28th April 2021

Members of Chiddingly Parish Council are summoned to a 'virtual' **Annual Parish Council Meeting** to be held via 'Zoom' on **4th May 2021** commencing at 1930 hours.

The public have a right and are welcome to attend the online meeting, it will be held via Zoom conferencing, please follow the link below to join:

Meeting Link: <https://zoom.us/j/91068740431?pwd=d2pnZ1VBZlUrRW95YUxVVnlZbUVPQT09>

Meeting ID: 910 6874 0431

Passcode: 046378

If any members of the public have a comment or query regarding the agenda if possible, please email the clerk prior to the meeting.

The agenda for this meeting is a reduced agenda due to the current situation and includes mandatory items together with items considered important to the parish. This meeting will be recorded for the use of the Clerk to produce the minutes of the meeting, the recording will be destroyed once the minutes are declared and signed as a true record.

Signed: **Julie O'Donnell** Clerk to Chiddingly Parish Council.

AGENDA

1. The Election of the Chairman of Chiddingly Parish Council.
2. Election of Vice Chairman of Chiddingly Parish Council.
3. Election of Planning Committee Chairman
4. Election of Vice Chairman of the Planning Committee
5. Enquire whether anyone present intends to film, photograph and/or record the meeting and ask if any member of public present has any objections to being filmed by a third party.
6. Apologies and reasons for absence
7. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
8. Minutes of 13th April 2021 Parish Council Meeting to be agreed and signed as a true record.

This meeting is being held under the provisions made on the 4 April 2020, when the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

The meeting is then suspended for 10 minutes, if required, for the Public to express a view or ask a question about any item on the following agenda.

9. Clerk and Councillor reports arising from the minutes 13th April 2021 not covered elsewhere in the agenda:

10. Councillor Reports:

10.1. Cllr Draper (WDC).

10.2. Cllr Nick Bennett (ESCC)

11. Correspondence:

An update from David Morris, Community Support Officer, Sussex Police

We visited the following locations multiple times as teams of two with three separate police cars.

When possible performing foot patrols and speaking to members of the public and stakeholders.

Locations visited: Chiddingly, Cross-in-hand, Heathfield, Tower Rec, Leaves Way, Horam, Mayfield, Wadhurst, East Hoathly, Waldron, Five Ashes, Rushers Cross, Hadlow Down and Laughton.

Myself and PCSO Davies spoke to a handful of youths at different locations all behaving just enjoying the Skate park or fields for Football well into the evening.

The few members of the public we spoke to at the cuckoo trail were happy to see police and stopped for a chat but had no concerns to bring up to the police.

In Heathfield we managed to catch up with the street pastors and make some plans for the future which we will put into action with the help of Cllr Ray Cade.

12. Roles & Responsibilities – Resolve which members will have areas of special responsibility. The current areas and councillors responsible are:

- Jubilee Field - Cllr Newham
- Footpaths & Bridleways – Cllr Marchant, Cllr Newham
- Village Car Park & Recycling Centre - Cllr Welsh
- Highways - Cllr Allan
- Village Hall Committee – Cllr Tolhurst
- Lachelle Link - Cllr Mikelis
- Neighbourhood Watch - Clerk via mailing list
- Parish Church/PCC - Cllr Mikelis
- Village Car Park & Recycling Centre - Cllr Welsh
- Emergency Planning – Cllr Tolhurst, Cllr Welsh
- Jubilee Garden -
- Sussex Police - Cllr Richards
- Veolia Composting Facility - Cllr Richards
- Finance Working Party – Cllr Mikelis, Cllr Marchant, Cllr Tolhurst
- Tree Warden - Andy Barnes

13. Tree Warden report - Andy Barnes to update the council (report previously circulated)

14. Jubilee Field

14.1. Pond risk assessment – To agree for a risk assessment of the pond to be carried out.

The clerk has contacted the parish council insurer and RoSPA (Royal Society for the Prevention of Accidents) for advice. Both recommend a pond inspection and risk rating is undertaken.

RoSPA can do this when the play park is assessed in June. The cost for this will be £68.50 plus VAT.

14.2. Rewilding project – Cllr Marchant to update.

14.3. Jubilee Fields play park check – Cllr Newham to report any issues.

14.4.Jubilee Fields pathway – Cllr Newham advised the cost of materials for the entrance pathway has increased to approximately £600, taking the project cost to £1000. (email previously circulated)

To agree to the increase in cost.

14.5.Jubilee Fields play park fencing – Cllr Welsh

15. Footpaths

15.1.Application for a public footpath diversion order in respect to footpath 32. (Letter and proposed route previously circulated) Little London Stud, Whitesmiths Lane, Chiddingly, BN8 6HB

16. Financial Matters

Until the financial year end procedures are completed, any payments for the new financial year cannot be input into RBS, so there will be an excel document of payments, and not an RBS payment report.

16.1.To approve and authorise accounts payable for May 2021 (as detailed on the payment list).

16.2.To acknowledge receipt of 1st instalment of Precept 2021

17. Election

17.1.To ratify the decision that, if a by-election is called, poll cards will not be printed due to the cost quoted by Wealden District Council of approximately £800.

17.2.A quote of approximately £3622 has been received from Wealden District Council to cover the costs of a by-election.

To agree to use EMR Elections to cover election costs up to the balance of £3300 and acknowledge that the remaining costs will be covered from the general reserve.

17.3.Acknowledge that in 2023 a parish election is due, and the funds used this year will need to be replenished. To agree how this will be done.

18. Parish council policies to review and approve the following policies/documents, these policies have been approved and adopted by the Council for the last year without any changes:

- Standing Orders
- Financial Regulations
- Risk Assessment

19. Highways – Cllr Allan to update

20. Spring Clean – update from Cllr Mikelis and Cllr Welsh

21. Planning Applications

21.1.Application: [WD/2021/0728/MAJ](#)

Location: Oakwood Business Park, Golden Cross, CHIDDINGLY, BN27 4AH

Description: Construction of weatherproof and food-safe unloading canopy at rear of units 1 and 2.

- *Next parish council is 8th June 2021 at 7.30, due to the current Covid situation a decision has not been made yet on how this will be held.*